



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2011-2012

October 11, 2012

Carol Ingram
Prairie Heights Comm Sch Corp
P.O. Box 97
Centerville, IN 47330

Re: Applicant Name:	PRAIRIE HEIGHTS COMM SCH CORP
Billed Entity Number:	130434
Form 471 Application Number:	792923
Form 486 Application Number:	912372
Funding Request Number(s):	2156119
Your Correspondence Dated:	September 05, 2012

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2011 Form 486 Notification Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision to the Federal Communications Commission (FCC). If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

Funding Request Number(s): 2156119
Decision on Appeal: **Denied**
Explanation:

- Upon review of the appeal letter, the relevant facts, and supporting documentation, USAC determined that the FCC Form 486 for this funding request should have been filed within 120-days calculated from the issuance date of the Funding Commitment Decision Letter (FCDL) or the Service Start Date (SSD) as indicated on the FCC Form 486, whichever is later. The record shows that the date of the FCDL is June 23, 2011 and that the SSD indicated on the FCC Form 486 was July 1, 2011. On November 16, 2011, USAC mailed an Urgent Reminder letter providing the applicant with additional time to submit and/or certify the FCC Form 486. The FCC Form 486 application was postmarked and certified on August 3, 2012, which is after the new deadline. Consequently, the SSD was revised to April 5, 2012, 120 days before the FCC Form 486 postmark

date. The appellant states on appeal that "there was an oversight in the filing of the Form 486," which caused them to file late. It is the responsibility of the applicant to ensure that all forms are submitted to USAC in a correct and timely manner. Since Prairie Heights Community School Corporation has not provided sufficient evidence on appeal demonstrating that USAC erred in its decision, the appeal is denied.

- FCC rules require applicants to use recurring services within the relevant funding year and to implement non-recurring services by the applicable deadline established by the Commission. *See* 47 C.F.R. sec. 54.507(d). The FCC Form 486 informs USAC when the applicant is scheduled to receive or has received services in the relevant funding year from the named service provider. The receipt of a properly completed FCC Form 486 triggers the process for USAC to receive invoices. In order for an applicant to receive discounts retroactively to the Service Start Date (SSD), the FCC Form 486 should be postmarked no later than 120 days after the SSD featured on the FCC Form 486 or no later than 120 days after the date of the Funding Commitment Decision Letter (FCDL), whichever is later. When an applicant has missed a deadline to file its FCC Form 486, it is given an additional 20 calendar days from the date of receipt of USAC's written notice to file or amend its FCC Form 486 and receive services retroactively to the SSD. *See* Request for Review and Waiver of the Decision of the Universal Service Administrator by Alaska Gateway School District, Tok, AK, et al., Schools and Libraries Universal Service Support Mechanism, File Nos. SLD-412028, et al., CC Docket No. 02-6, 21 FCC Rcd 10186-10187, DA 06-1871, para. 8 (rel. Sep. 14, 2006).

If your appeal has been approved, but funding has been reduced or denied, you may appeal these decisions to either USAC or the FCC. For appeals that have been denied in full, partially approved, dismissed, or canceled, you may file an appeal with the FCC. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received or postmarked within 60 days of the date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

We thank you for your continued support, patience and cooperation during the appeal process.

Schools and Libraries Division
Universal Service Administrative Company

cc: Alan Middleton

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Billed Entity Number: 130434
Form 471 Application Number: 792923
Form 486 Application Number: 912372